

Information on the Processing of Personal Data (GDPR)

The information is published in accordance with Regulation (EU) 2016/679 of the European Parliament and Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation/GDPR, hereinafter referred to as “Regulation”) and in accordance with domestic legislation on personal data protection.

I. Personal data administrator

Administrator’s basic contact details

Správa uprchlických zařízení Ministerstva vnitra
headquarters: Lhotecká 559/7, 143 00 Praha 12
correspondence address: P.O. BOX 110, 143 00 Praha 4

Org. ID No.: 604 98 021
Statutory body: Mgr. et Mgr. Pavel Bacík, director

Mail Room e-mail address: podatelna@suz.cz
Tel. No.: +420 974 827 118
Data Inbox ID: 7ruiypv

Contact details for the trustee for the protection of personal data:

JUDr. Marek Mazanec
E-mail address: poverenec@suz.cz
Tel. No.: +420 974 827 170

II. The processing of personal data

The processing of personal data is any operation with the personal data (hereinafter “PD”) of a data subject such as recording, collection, saving, viewing etc. According to Art. 6 of the Regulation, a legal basis must exist for each processing of personal data. A data subject means an identified or identifiable natural person. Therefore this is a natural person to whom PD relates. Those whose rights are protected by the Regulation are typically residents of the EU. A legal person cannot be a data subject, but its employees and authorised representatives are. PD may exist only with respect to a living natural person. In the course of its activities, the Refugee Facility Administration of the Ministry of the Interior (hereinafter “RFA MI”) handles PD in accordance with the stipulated purposes and as part of the given agenda:

Foreign Nationals Integration Support Centre (CPIC)	Coordination Centre for Foreign Nationals in the Kvasiny Industrial Zone
<ul style="list-style-type: none"> • Provision of registered professional advice to third country nationals legally staying in the territory of the Czech Republic (data subjects) 	<ul style="list-style-type: none"> • Provision of an information service to natural persons (<u>data subjects</u>)

- the legal grounds for processing PD are that the data is essential for carrying out a task performed in the public interest or when exercising its public powers in accordance with Act No. 108/2006 Coll., on Social Services and Ordinance 505/2006 Coll., implementing certain provisions of the Social Services Act, and furthermore for performing tasks in the public interest (provision of Czech language courses, legal advice, socio-cultural courses etc.) and the consent of data subjects (use of photographs for promotional purposes),
- processed PD include namely identification data (name, surname, date of birth), biographic data (citizenship), administrative data (travel document number and type, type of authorisation of stay in the Czech Republic), sensitive data (vulnerable person) and certain other data necessary for establishing the appropriate type of service for individual clients (sex, education, knowledge of Czech language etc.) and photographs (for promotional purposes).

III. PD recipients

PD recipients include public authorities and entities entitled to receive PD to perform their legal duties; in certain cases these may also be third parties in private legal relationships (e.g. suppliers).

IV. PD processing period

CPIC clients' PD are kept for a maximum period of 10 years from provision of the last service in accordance with EU legislation (AMIF projects). Afterwards, in accordance with Act No. 499/2004 Coll., on Archiving and Filing Services and on amendment to certain related regulations, PD are archived in the National Archive or shredded.

V. The consequences of failure to provide PD

If a CPIC client fails to provide his/her PD to RFA MI, this may result in relevant services not being provided since provision of personal data is required by law. As a result of failure to provide the necessary data, it may occur that a service is not provided according to the client's individual needs. However, non-provision of

services does not apply to registered professional advice according to Act No. 108/2006 Coll. on Social Services.

VI. Rights of data subjects

Under the Regulation (Art. 15 et seq.) and domestic legislation, data subjects have the following rights:

- right of access to his/her PD
- right to rectification of PD
- right of restriction of processing of PD
- right to erasure of PD
- right to portability of PD
 - if processing is conducted automatically on the basis of consent or performance of a contract
- right to object against the processing of PD to the PD administrator
 - in the course of performance of duties in the public interest, exercising public powers or performance of the legitimate interests of the administrator or third party
- right to lodge a complaint with a supervisory authority
 - if a data subject believes that the processing of his/her infringes PD protection legislation
 - complaints may be lodged at the Personal Data Protection Authority, Pplk. Sochora 27, 170 00 Praha 7, e-mail: posta@uoou.cz

VII. Exercise of rights of data subjects and other persons

You may exercise your rights to protection of your PD at or send queries as follows:

- in electronic form to: poverenec@suz.cz
- in writing by letter to the RFA MI correspondence address that appears in section I. Personal Data Administrator

In your request or query, please specify your identity, which right you are exercising and the address the reply should be sent to.